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February 7, 2020

VIA IZIS AND HAND DELIVERY

Board of Zoning Adjustment
of the District of Columbia
441 4th Street, NW, Suite 210S
Washington, DC 20001

**Re: Application to the Board of Zoning Adjustment
3501-3527 Connecticut Avenue, NW (Square 2222, Lot 15)**

Dear Members of the Board:

On behalf of JP Morgan Chase Bank, N.A. (the “Applicant”) we hereby submit an application pursuant to Subtitle X § 901.2 and Subtitle H § 1200.1 of the District of Columbia Zoning Regulations for special exception relief from 11-H DCMR § 1101.3(a) to dedicate more than 20% of the ground floor level of an existing building located in the NC-3 zone at premises 3501-3527 Connecticut Avenue, NW (Square 2222, Lot 15) (the “Property”) to financial service uses.

The following materials are enclosed:

- A filing fee in the amount of \$1,560.00 for the special exception relief requested;
- Letter from the Applicant and the owner of the Property authorizing Holland & Knight LLP to file and process the application;
- Completed BZA Form 135 (self-certification);
- Surveyor’s plat;
- Portion of the Zoning Map showing the Property;
- Statement of existing and intended uses of the Property;
- Statement explaining how the application meets the specific tests identified in the Zoning Regulations (“Statement in Support”);

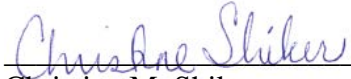
Board of Zoning Adjustment
District of Columbia
CASE NO.20259
EXHIBIT NO.10


- Architectural drawings showing the space proposed to be dedicated as a financial service use;
- Existing photographs of the Property;
- Certificates of Occupancy for the overall building;
- A written summary of the testimony of all witnesses;
- Resume for the witness who will testify as an expert at the public hearing;
- The name and mailing address of the owners of all property located within 200 feet of the Property;
- The name and address of the entity having a lease with the owner of the portion of the building involved in the application (in this case, the Applicant is the lessee);
- A statement of the efforts made by the Applicant to apprise the affected Advisory Neighborhood Commission (“ANC”) of this application (included within the Statement of Support); and
- Certificate of service demonstrating that the Office of Planning and ANC 3C have been provided a copy of the application (see end of this letter).

We respectfully request that the Board schedule the application for a public hearing on the next available date.

Respectfully submitted,

HOLLAND & KNIGHT LLP

By: 
Christine M. Shiker

By: 
Jessica R. Bloomfield

Enclosures

cc: Certificate of Service
Joel Lawson, D.C. Office of Planning (w/enclosures via email and hand delivery)
Anna Chamberlin, DDOT (w/enclosures via email)

CERTIFICATE OF SERVICE

I hereby certify that on February 7, 2020, a copy of the foregoing application to the Board of Zoning Adjustment was served by electronic mail on the following at the addresses stated below, with hardcopies sent on the following business day.

Ms. Jennifer Steingasser
District of Columbia Office of Planning
1100 4th Street, SW, Suite 650E
Washington, DC 20024
jennifer.steingasser@dc.gov

VIA EMAIL & HAND DELIVERY

Advisory Neighborhood Commission 3C
P.O. Box 4966
Washington, DC 20008
3C@anc.dc.gov

VIA EMAIL & U.S. MAIL

Commissioner Nancy MacWood
ANC 3C Chair
3417 Woodley Road, NW
Washington, DC 20016
3c09@anc.dc.gov

VIA EMAIL & U.S. MAIL

Commissioner Robert "Beau" Finley
2801 Quebec Street NW, #632
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